

OUTPOUR FAMILY FOUNDATION

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# BOOK KEEPER

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**OUTPOUR**  
มูลนิธิเพื่อครอบครัว

OUTPOURFAMILY.ORG

# VISION

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To empower individuals and families to find belonging and restoration in Christ while creating eternal impact.



# MISSION

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We serve the people on the Thai/Myanmar border through educational trainings, social enterprises, community outreach, and restoring children and families.

# WHAT WE DO

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Founded by Ray & Candace Ward, Outpour is more than just an organization helping. It's a family advocating to see lives empowered. For over 20 years, Outpour has committed to developing Kingdom-centered ministries and programs geared toward community development for people groups affected by war, poverty, and spiritual oppression.

Our ministry serves through three main projects: Braverly, Safe Home Land, and Community Outreach—each including a focus on educational training, social enterprises, and restoring children and families.

## SAFE HOME LAND



Our Safe Home Land ministry stems from a deep desire to address the issue of statelessness and child abandonment that happens along our border. We want to see children restored to family and family to children. We want to see them obtain proper legal identification that will allow them a better and brighter future.

## BRAVERLY



Braverly is a social enterprise and training center focused on empowering women with the tools to be sustainable and independent. Our space cultivates creativity that encourages women to dream, to learn, and to try new things—whether it's through baking, making coffee, or developing products that are sold in Mae Sot and the U.S.

## OUTREACH



Our community outreach programs seek to help meet immediate needs and to see the Gospel advanced. We partner with the local governing offices and churches to provide training and care for families in Thailand and Burma.

# VALUES

## **CHRIST-CENTERED**

We are a Christ-centered community – meaning everything we do, we do in partnership with God. We believe in cultivating a personal relationship with Jesus and are committed to growing in Christ both as individuals and as a community.

## **FAMILY FOCUSED**

We are all about family – it's part of our name! We center our impact around lifting up, helping to support, and restoring families. We believe that every person was designed for family, and we seek to cultivate a culture of family in whatever we do.

## **CREATE SUSTAINABLE IMPACT THROUGH EMPOWERING PEOPLE**

We are not interested in projects for the sake of projects. We want to see people empowered and lifted up to care for themselves and their communities. Our aim is always to partner with and propel others forward.

## **WORK IN COMMUNITY**

While we are a team of individuals with individual callings and gifts, we work together in community to step into the places the Lord has called us.

## **SERVE LOCAL COMMUNITIES**

We are not the savior and are not looking to be the solution to anyone's problems. We seek to serve local communities through teaching, training, and collaboration to lift them up to support themselves.

# ETHOS

## DEPENDABLE AND RESPONSIBLE

*We know that we can count on one another and will work to complete the responsibilities the Lord has given us.*

## SEEK TO HONOR

*We will always seek to honor and respect one another, the locals and their culture, and God through our actions and our words.*

## TEAM-ORIENTED

*We are for each other and work in partnership. We understand that what affects one, affects all. So we will stop to ask, “Am I willing to give up my idea for the betterment of the team?”*

## TEACHABLE

*We always have something to learn—from the locals and culture, from our teammates, from the Lord. We will stay humble and open.*

## ADAPTABLE

We understand that things will often change. We will have a plan but will remain flexible to change it to create a win for all.

## SELF-MOTIVATED

We are a team of individuals who are driven, passionate, and seeking to live out our mission each and every day.

## HOLY SPIRIT DEPENDENT

We will always pause to listen for His voice and will seek to go where and how He leads us. We won't be limited. We'll trust and believe for the impossible—if He said it, He'll do it.

# THE POSITION

We have done our own books for years and have outgrown our capacity to maintain this role among our program directors. We are in need of someone who loves numbers, spreadsheets and can work alongside our local office manager. This person would help us balance our books, enter receipts, and assist with payroll to our national employees.

We do not need a CPA as we work with a Thai accountant for audits and returns. However, we are looking for someone who is willing to partner with our current structure—we would not turn you away if you are CPA certified :)



## DETAILS

Location: Mae Sot, Thailand

Start Date: February 2023

Commitment: 2 year minimum  
(Beginning with a 3 month trial period)

Costs (Estimated): \$26,240  
(+ the purchase of a vehicle)

## QUALIFICATIONS

- Fluent in English
- Teachable
- Self-motivated and driven
- Works well within a team
- Detail Oriented
- High Integrity
- Problem Solving
- Google Sheets and Excel  
(Formula Comprehension)
- Basic Quickbook Skills


# INTERESTED?

Contact Kayla at  
***outpourfamily@gmail.com***  
for an application.



## LEARN MORE ABOUT US...

 [outpourfamily.org](http://outpourfamily.org)

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